

NORTH YORKSHIRE COUNCIL

NOTICE OF URGENT ITEM

Access to Information Procedure Rule 15 – General Exception

Grant Acceptance/submission of delivery plans (Household Support Fund – phase 5).

To the Chair of the Corporate and Partnerships Overview and Scrutiny Committee

The Council's Constitution provides that if a matter which is likely to be a key decision has not been included on the Council's Forward Plan for the requisite period, the decision may still be taken if an urgency procedure is followed.

Under Access to Information Procedure Rule 15:

- 15.1 *If the publication of the intention to make a key decision is impracticable and a matter which is likely to be a key decision has not been included in the forward plan for the requisite period as set out in Rule 13.2, then subject to Rule 16 (special urgency), the decision may still be taken if:*
- (a) the Assistant Chief Executive (Legal and Democratic Services) has informed the Chairman of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee by notice in writing, of the matter about which the decision is to be made;*
 - (b) the Assistant Chief Executive (Legal and Democratic Services) has made copies of that notice available to the public at the offices of the Council and on the Council's website; and*
 - (c) at least five clear days have elapsed following the day on which the Assistant Chief Executive (Legal and Democratic Services) complied with (a) and (b).*
- 15.2 *As soon as reasonably practicable after the Assistant Chief Executive (Legal and Democratic Services) has complied with (a) to (c) above, s/he must make available at the Council's offices a notice setting out the reasons why compliance with Rule 13.2 is impracticable and publish that notice on the Council's website.*

It is anticipated that on 25 April 2024, the Executive Member for Corporate Services will consider a report seeking to set out, and seek approval for, the deployment of a fifth Household Support Fund (HSF) allocation (1 April – 30 September 2024) to provide assistance to vulnerable and low-income households in most need of support, and to help with significantly rising living costs over the next 6 months. The intention to make the key decision has been published on the Forward Plan (8 April 2024) but not for the full, requisite 28 clear day period.

The decision needs to be taken on 25 April 2024 in order to enable the timely consideration and implementation of this matter ahead of the Department of Work and Pensions deadline for the submission of Household Support Fund (Phase 5) delivery plans for this phase on 10 May 2024.

In accordance with the General Exception provisions in Access to Information Procedure Rule 15, I am therefore informing you, as the Chair of the relevant Overview and Scrutiny Committee that it is intended that this matter be considered by the Executive Member for Corporate Services on 25 April 2024.

BARRY KHAN
Assistant Chief Executive (Legal and Democratic Services)

Dated: 8 April 2024